

The Tripe Incorporated Club of Victoria

Incorporated Association – No.A0060014J

NOTICE of

Annual General Meeting ,

at 12 noon, 28th November 2017

RACV Club, 17th Floor, 501 Bourke Street.

Annual & Financial Reports

Year ended 30th June 2017

Please note that the above formal Notice of the AGM and Agenda/Reports have been forwarded by email to Club Members (Club Policy).They are also available on the Association's website - www.tripeclubvictoria.org.au.

Dr Ged White

President

Dr John Osborne

Vice- President

Luisa Savio

Secretary

Rod Pollock

Treasurer

AGENDA

- **Welcome.**
- **NOTE - 2016/17 Agenda & AGM Reports** (distributed by email), presented and received also the 2016/17 AGM NOTICE & Agenda (distributed) by email together with the President's, Secretary's and Treasurer's Reports for the year ended 30th June 2017 & **Moved:** Dr. Ged White & **Seconded:** John Osborne, Vice-President.
- **President's Report** – Dr Gerard White (**email received and previously distributed**) and **Moved** by the President.
- **Secretary/Treasurer's Financial Reports** – Luisa Savio & Rod Pollock (**email received/ distributed – taken as read**). **Moved / Seconded** by the Secretary and Treasurer).
- **Business Arising:** Notice requested prior to AGM, however. nothing referred to the Executive for consideration.
- **Appointment / Co-Option of Eligible Members to be elected as Officer Bearers (Executive Members) & General Committee Members. Action carried.**
- **Committee Vacancies - Note:** Nominations for Committee are sought from time to time from eligible members having been advised from the various Club Committee meetings at Club Luncheons, the President's Occasional Table Executive/Committee functions, the Club's email Newsletters and Website notifying of the events, including the AGM. Please refer enquiries to the President in the first instance.
- All Reports received, and motions seconded throughout the AGM Reports with actions(s) previously **moved and agreed by the Executive and Committee**. Moved by President and Seconded by Secretary/Treasurer.

The President's Report for the Committee & Members - 2016/17

- Again, I am very pleased to have the opportunity to report to Members of the Tripe Club of Victoria, the expanded activities and undertakings set by our Executive & Committee for the Club during the past 2016-2017 year on the financial and social calendar.
- **GOVERNANCE:**

The listed Membership of the Tripe Club has now been established and formalised on the ongoing basis of a **Register of Members**, held and utilised by the Club through the email notification system exercised on the Club's behalf in conjunction with the RACV. This continues to be very effective across Melbourne and regional Victoria, Australia, as well as the Club's small number of listed International Members. The listed Member's Register is **Private** and subject to the relevant Privacy legislation. **This information will not be released.**

- **GUEST SPEAKER FORUM & LUNCHEON PROGRAM:**

The 2016-17 program is listed on the website.

Thank You.

- **Bernard Saundry** - May 2016,
- **Hugh Robertson** - March 2017,
- **Gabriel Gate** – November 2016,
- **Robert Walls** - August 2017, &
- **Sam Kekovich** – November 2017.

- **COMMUNICATION & WEBSITE:**

The Tripe Club of Victoria's news website (www.tripeclubvictoria.org.au) continues to enhance the communication and operational network for our organization. Both event registration, and website communication (Desiree Pettit-Keating – Tripe Club Website with and poster and email notification of events: bookings and sundry Club activities - Anna Jordon, (RACV Events) are professionally co-ordinated by both. **Thank You.**

The formally organised Tripe Club Executive & General Committee, in conjunction with RACV Event Management team will continue to conduct in 2017-18, a series of Luncheon Executive Meetings. The Executive now plans and determines the forward planning of the four main quarterly luncheon events. Final determination and confirmation of the actual menu; service delivery, and event protocol procedures for these planned events are there for review and resolution. The 2017/2018 schedule of guest speakers and menu selection is also included on the website with the Agenda for the November 2017 meeting.

- **CONCLUSION:**

I wish to personally thank Members of our Executive (Dr. John Osborne (Senior Vice - President), Dianne Dymond- (Vice-President), Luisa Savio-(Secretary), Rod Pollock-(Treasurer), Ern Clarke, John Sullivan and Noel Harman (General Committee Members) for their energetic and specialist contributions to the Executive's planning and administration, this includes, **in particular, the Club's ongoing close working relationship with the RACV Board** (Alex Downie), Event Management (Anna Jordan & Melanie Goricanec), and Culinary Expertise and **Hospitality (Craig, the Chef).**

Note: The Executive and General Committee will be formally presented at the coming AGM for the period to 30th June 2018 and / to the next AGM.

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Revenue and Expenditure Statement –

Year ended 30 June 2017.

REVENUE

RACV Function Income.	\$3,228.00
Legacy Donation	\$548.00
CUA – Interest Credit.	\$83.07
Taxation – ABN, TFN.	\$116.74
TOTAL REVENUE	\$3,975.81

Less EXPENDITURE

Charity Donations & Expenses	\$998.00
President’s Occasional Table & Speaker	\$463.00
Communication, Website Development & Updates.	\$970.28
AGM & Management Charges.	\$51.00
Corporate Affairs & Misc. Charges	\$55.80
TOTAL EXPENDITURE	\$2,538.08

SURPLUS **\$1,437.73**

Statement of Accounting Policies

This Special Purpose Financial Report has been prepared in accordance with the requirements of the Associations Incorporation Act - Victoria. The Committee has determined that the Association is not a reporting entity. The financial report has been prepared on a cash transaction basis and is verified by the Bank Statements for the financial year ending on 30th June 2017.

Notes:

The following accounting policies have been adopted in the preparation of this financial report for the Financial Year ending 30th June 2017:

1. CASH.

There are only two Balance Sheet Items as at 30th June 2017. Current Asset Items of "Cash at Bank" of \$7,660.79 (being \$2,581.32 and a Term Deposit of \$5,079.29 deposited with Credit Union Australia) being Members' Funds. This Term Deposit account is subject to insignificant risk of change in value. This Term Deposit was reinvested at the prevailing interest rate for maturity during the financial year.

2. RELATIONSHIP with RACV.

This long standing working arrangement in the operation of The Tripe Club has enabled and fostered its continuing event success with the excellent administrative and Events Management skills and support of Kim Fisher (Events Manager), Anna Jordan & Melanie Goricanec (Events Consultants) of the RACV Club Member Relations area. In addition, RACV Board Director - Alex Downie is the Board Liaison Officer with the Tripe Club.

3. REVENUE.

Revenue is consideration received from the RACV in conducting event luncheons in the main for charitable purposes with charity donations presented. Significant increased effort in boosting attendance to luncheon events has occurred coupled with new Member participation initiatives. The President and Secretary/Treasurer meet regularly with the RACV's Events Manager on corporate and administrative matters for discussion to resolution including tariffing etc.

4. REMUNERATION POLICY.

The Committee Members receive **no** remuneration etc. Expenditure incurred in the course of carrying out their responsibilities is reimbursed as incurred, where necessary.

5. AUDIT not required.

Note that only a small number of transactions approximately 30 financial transactions occurred during the financial year ending 30th June 2017. The Association does not exceed the specified \$200,000 threshold of the Incorporated Associations legislation therefore, **an audit is not required.**

6. RELATED PARTIES.

The names of the Executive (Office Bearers) and General Committee are listed in the Report of the Committee for the period.

Given the size of the Association, the RACV has by long-term arrangement provided administrative support. The other activities of the Association are undertaken by the above Executive/Committee Members on an honorary basis.

Membership of the Credit Union Australia (VBN 44 087 650 959) by The Tripe Club of Victoria required a subscription of one \$10 equity share to be subscribed. This was undertaken at the time of incorporation. Note also the Statement by Members of the Committee.

7. www.tripeclubvictoria.org.au

Website communication, Social Media updating, development and 'Tripe Promotion' is a primary expenditure emphasis for the Executive and Membership of the Club and its Members using our above website now and into the future for the above purpose to inform. Thanks to webmaster **Desiree Pettit** for her professional work.

NOTES :

Operating Result. The net result of the Club's activities was a Surplus of \$1,437.73 for the year ended 30th June 2017.

Closure of the Annual General Meeting by the outgoing President, Dr.Ged. White.

Dr.G. White,

President

R. Pollock,

Treasurer FCPA

L. Savio.

Secretary